**Canada-ASEAN Scholarships and Educational Exchanges for Development (SEED)**

**UNIVERSITY OF GUELPH INTERNAL APPLICATION INSTRUCTIONS**

Guidelines and eligibility for this scholarship can be found here <https://www.scholarships-bourses.gc.ca/scholarships-bourses/non_can/opportunities-opportunites.aspx?lang=eng>

Complete this application form and email it, along with the required accompanying documents to Allison Broadbent, Study Abroad Manager, Centre for International Programs abroadbe@uoguelph.ca

**By the internal Deadline date of March 12, 2024.**

The Centre for International Programs will submit the application on-line to Global Affairs Canada on behalf of the candidate and supervising professor.

Please ensure information provided is **free of third-party personal information** unless requested.

**PRIVACY NOTICE STATEMENT**

Please download the [Privacy Notice Statement](http://www.scholarships-bourses.gc.ca/scholarships-bourses/non_can/notice-enonce.aspx?lang=eng&view=d) for the candidate to sign and attach to your email when submitting this application. Supporting Documents section at the end of the application form.

**1. PROGRAM**

Program**:**

Canada-ASEAN Scholarships and Educational Exchanges for Development (SEED)

Component**(Mandatory)**

**5. UNIVERSITY OF GUELPH ACADEMIC SUPERVISOR**

Salutation**(Mandatory)**

First Name**(Mandatory)**

Last Name**(Mandatory)**

Job Title**(Mandatory)**

Department/Office**(Mandatory)**

Phone**(Mandatory)**

519-824-4120 Extension

Email**(Mandatory)**

**6. CONTACT PERSON RESPONSIBLE FOR THE PROGRAM AT CANDIDATE'S HOME INSTITUTION**

Salutation**(Mandatory)**

 First Name**(Mandatory)**

Last Name**(Mandatory)**

Job Title**(Mandatory)**

Institution**(Mandatory)**

Department/Office**(Mandatory)**

Address**(Mandatory)**

City**(Mandatory)**

Province/State/Region

Postal Code/ZIP

Country**(Mandatory)**

Email**(Mandatory)**

## 7. CANDIDATE INFORMATION

Salutation**(Mandatory)**

First Name**(Mandatory)**

Last Name**(Mandatory)**

Gender**(Mandatory)**

[ ] Male [ ] Female [ ] Gender fluid and/or non-binary [ ] Other [ ] Prefer not to answer

|  |
| --- |
|  |

Email**(Mandatory)**

Country of Citizenship**(Mandatory)**

|  |  |  |  |
| --- | --- | --- | --- |
| [ ]  Brunei | [ ]  Cambodia | [ ]  Indonesia | [ ]  Laos |
| [ ]  Malaysia | [ ]  Myanmar (Burma) | [ ]  Philippines  | [ ]  Singapore |
| [ ]  Thailand | [ ]  Vietnam |

Degree Sought at Home Institution**(Mandatory)**

Field of Study**(Mandatory)**

Discipline**(Mandatory)** Choose one.

|  |  |  |  |
| --- | --- | --- | --- |
| [ ]  Agribusiness  | [ ]  Animal Sciences and Veterinary Sciences | [ ]  Anthropology | [ ]  Aquaculture and Fisheries Sciences |
| [ ]  Agriculture and related science | [ ]  Architecture, Design and Related Services | [ ]  Astronomy and Related Sciences | [ ]  Atmospheric Sciences and Meteorology |
| [ ]  Archaeology | [ ]  Biological and Biomedical Sciences | [ ]  Business, Management and Related Studies | [ ]  Chemistry |
| [ ]  Audiovisual Communication Technologies | [ ]  Classics and Medieval Studies | [ ]  Communications and Related Studies | [ ]  Computer and Information Sciences |
| [ ]  Child Care | [ ]  Cultural Studies | [ ]  Demography and Population Studies | [ ]  Earth and Geological Sciences |
| [ ]  Criminology | [ ]  Education | [ ]  Electrical Technologies and Electronics | [ ]  Engineering and Related Engineering Technologies |
| [ ]  Economics | [ ]  Family Science | [ ]  Foods and Nutrition Sciences | [ ]  Forestry |
| [ ]  Environmental Studies | [ ]  Geography and Cartography | [ ]  Gerontology | [ ]  Health Sciences |
| [ ]  Gender Studies | [ ]  Hotel Services Industry | [ ]  International Relations and Affairs | [ ]  Journalism |
| [ ]  History | [ ]  Law and Legal Studies | [ ]  Liberal Arts and Humanities | [ ]  Library Studies |
| [ ]  Language Studies and Linguistics | [ ]  Mathematics and Statistics | [ ]  Media and Film Studies | [ ]  Medical Studies |
| [ ]  Literature | [ ]  Museum Studies | [ ]  Natural Resources and Conservation | [ ]  Parks, Tourism and Related Studies |
| [ ]  Mining | [ ]  Pharmacy and Pharmacology | [ ]  Philosophy | [ ]  Physics |
| [ ]  Peace Studies and Conflict Resolution | [ ]  Psychology | [ ]  Public Administration and Public Policy | [ ]  Recreation, Leisure and Fitness (Kinesiology) |
| [ ]  Political Science | [ ]  Social Work | [ ]  Sociology | [ ]  Space Sciences |
| [ ]  Religious Studies | [ ]  Visual and Performing Arts | [ ]  Wildlife Sciences | [ ]  Urban Planning and Studies |

Expected Completion Date of Degree (mmm/yyyy)**(Mandatory)**

**8. INTENDED SCHOLARSHIP STUDY/RESEARCH**

Research Project Title (if applicable)

Provide a summary of the research project or courses to be undertaken (maximum 1000 characters).**(Mandatory)**

Expected Start Date of Scholarship (yyyy-MM-dd) **(Mandatory)**

Expected End Date of Scholarship (yyyy-MM-dd) **(Mandatory)**

**9. HISTORY OF INTER-INSTITUTIONAL COLLABORATION**

Please describe the nature of the agreement i.e., formal Memorandum of Understanding, informal agreement between post-secondary institutions or departments, research collaboration between professors, etc. (maximum 1000 characters).**(Mandatory)**

**10. DECLARATION AND PERMISSION**

I have checked this application and its supporting documents and certify that all statements contained within it are correct to the best of my knowledge. I will notify the scholarship administrator should there be any changes in the information provided in this application. I give the scholarship administrator permission to verify the information I have presented in this application and in all supporting documents.

**[ ]** By checking this box, I acknowledge that I have read this statement and agree to its conditions.**(Mandatory)**

**11. SUPPORTING DOCUMENTS - IMPORTANT NOTES ABOUT DOCUMENTS TO BE Attached to this application**

The SEED scholarships are competitive, and the selection committee are strict that the required supporting documents include all of the requested information. Applicants and supervisors are strongly encouraged to follow the guidelines outlined below.

ATTACHED DOCUMENTS MUST BE **LESS THAN 5 MB** and meet accepted formats: jpg, gif, pdf, doc, docx, txt.

**[ ]  Proof of citizenship**:

* a copy of the candidate's passport or national identity card with a photo and valid dates
* documents not accepted as proof of citizenship are: driver’s license, permanent residence card, work permit, student card, health card, birth certificate or baptismal certificate
* proof of citizenship selected must be from the same country/territory as the citizenship selected in the online application form

**[ ]  Privacy Notice Statement**:

* a copy of the [Privacy Notice Statement for non-Canadian participants](https://www.educanada.ca/scholarships-bourses/assets/pdfs/privacy-notice-statement-non-canadians-eng.pdf)  signed by the candidate and dated within the last six months|

**[ ]  Letter of intent from the candidate (maximum one page)**:

* Explains the nature of studies or research to be undertaken
* Provides rationale for study in Canada and for the choice of institution, program and supervisor and how the proposed program of study or research will relate to their future career
* Explains how undertaking study or research in Canada will empower the student to apply their learning to address the 2030 Agenda for Sustainable Development
* Explains how they intend to use their learning to help combat poverty and narrow the development gap in the ASEAN region in their future career
* Identifies the [Sustainable Development Goal](https://www.un.org/sustainabledevelopment/sustainable-development-goals/)  (SDG) their proposed study or research in Canada is aligned with and will contribute to
* Candidates from Cambodia, Indonesia, Laos, Malaysia, Myanmar, the Philippines, Thailand or Vietnam must provide an explanation of how their learning in Canada will help to combat poverty in their home country
* Candidates from Brunei or Singapore must provide an explanation of how their learning in Canada will help combat poverty in one of the other eight ASEAN countries

**[ ]  Letter of proof of full-time enrolment from the home institution**:

* on official letterhead
* dated within the last six months
* confirms that the candidate is currently enrolled in a full-time program
* copies of transcripts, a student card or a letter of admission are not acceptable

**[ ]  Letter of support from the home institution (maximum one page):**

* On official letterhead
* Dated within the last six months
* From the candidate's instructor, professor or international director
* Explains the nature of study or research to be undertaken in Canada and how the candidate and the home institution will benefit from this scholarship program
* Assesses the candidate’s commitment and capacity to use the program of study or research in Canada to help combat poverty and narrow the development gap in the ASEAN region

**[ ]  Letter of invitation from the Canadian supervisor (graduate students only, maximum one page). *For undergraduate students, the Centre for International Programs will provide a letter of support.***

* on official letterhead
* dated within the last six months
* signed by the Canadian supervisor
* describes the nature and scope of the research collaboration with the student’s home institution
* confirms their willingness to support and mentor the candidate during the exchange period
* explains how the Canadian institution, supervisor and peers will benefit from the exchange

**[ ]  Signed copy of Memorandum of Understanding or Agreement with the host partner institution**:

* indicates that tuition fees will not be charged and highlights this specific clause
* college and undergraduate research applications with no existing agreement can include a letter from the international office or equivalent on official letterhead that links the application to a specific international research collaboration, names the Canadian supervisor and confirms that tuition will not be charged. The letter must be dated within the last six months and be a maximum of one page
* expired agreements will not be accepted – if the agreement is in the process of renewal, institutions must include a letter to this effect
* for graduate applications, an agreement is recommended but not required

Email this form and any required documents to Allison Broadbent, Study Abroad Manager, abroadbe@uoguelph.ca by **March 12, 2024.**